

Riverview Fire Department

Station 1: 1899 Harris Rd, Fort Mill, SC 29708
Station 2: 141 Grant Farm Dr Fort Mill, SC 29708
803-547-5921

Application for Membership/Employment

Please fill out each space completely. If an area does not apply to you, write N/A in the space.

Last name: _____ First name: _____ MI: _____

Street: _____ City: _____ State: _____ ZIP: _____

How long at current address: _____

Age: _____ DOB: _____ Martial Status: _____ SSN: _____

Phone: _____ Email: _____

Emergency Contact: _____ Relationship: _____

Contact address: _____ Phone: _____

Current employer: _____ How long: _____

Employer address: _____ Job title: _____

Supervisor's name: _____ Phone: _____

Hours and days you work: _____

Previous employer: _____ How long: _____

Reason for leaving: _____

Do you have any physical or medical impairments that would prohibit you from doing your job?

Please mark one: ☐ Yes ☐ No

If yes, please list impairments: _____

Previous experience in firefighting? Mark one: ☐ Yes ☐ No

Previous experience in EMS? Mark one: ☐ Yes ☐ No

Prev. department/organization: _____

Date joined: _____ Date left: _____

Reason for leaving: _____

Prev. department/organization: _____

Date joined: _____ Date left: _____

Reason for leaving: _____

Certifications

EMS Licensure: _____ Cert #: _____ Exp: _____

Firefighter certifications: _____ Date: _____

List any other formal education you have received:

****A copy of your certifications must accompany this application when submitted****

Military Service

Branch: _____ Date joined: _____ Date left: _____

Type of discharge: _____

Are you a member of any reserve or national guard unit? Mark one: ☐ Yes ☐ No

If yes, what branch: _____

Have you ever been: arrested, indicted, or summoned into court as a defendant in a criminal proceeding; ever been convicted, fined, imprisoned, or placed on probation; ever been ordered to deposit bail or collateral for the violation of any law or ordinance (excluding minor traffic violations), where a fine or forfeiture of \$50 or more was imposed? Mark one: ☐ Yes ☐ No

If yes, please give details including dates and locations:

Have your driving privileges ever been suspended, revoked, or refused? ☐ Yes ☐ No

Driver's license #: _____ State: _____ Exp date: _____

References

Please provide three character references (no relatives):

Name: _____ Relationship: _____

Phone: _____ Email: _____

Name: _____ Relationship: _____

Phone: _____ Email: _____

Name: _____ Relationship: _____

Phone: _____ Email: _____

*****Please read before signing*****

I have applied for employment, or acting as a volunteer, with the Riverview Fire Department. I understand that the South Carolina Department of Labor, Licensing, and Regulation will provide the Riverview Fire Department with any record I may have for conviction of any felony crime. I know that I have a right to inspect my criminal history record and to request correction of any inaccurate information. If I do not exercise that right, I agree to hold harmless the Riverview Fire Department and its employees from any claim for damages arising from the dissemination of inaccurate information. I agree that if accepted, I will abide by the Policies, Procedures, and Guidelines of the Department. I will attend the required amount of training and meetings and I will assist at department functions when possible. I further agree to obey all lawful orders from the Department Officers while on duty.

I understand that all Department issued equipment, including pagers, turnout gear, uniforms, etc. issued to me, remains the property of the Riverview Fire Department and that I shall return all such property to the Department when I resign, become inactive, or my membership is terminated or suspended.

Applicant's Printed Name: _____

Applicant's Signature: _____

Date signed: _____

South Carolina Firefighter Registration Form
South Carolina State Fire Marshal's Office
141 Monticello Trail
Columbia, South Carolina 29203

A. Name: _____
Last First Middle
Home Address _____
Social Security Number: _____ - _____ - _____ Date of Birth: _____ / _____ / _____
Month Day Year
Driver's License Number: _____ State: _____ Class D/L: (Circle One) A B C D E F M G
Name of Employing Fire Department: _____
Fire Department Mailing Address: _____
City: _____ Zip Code: _____ FDID #: _____
Telephone Number: (____) - ____ - _____ Status: _____ Paid _____ Volunteer
☐ Background Check Completed ☐ Employed Prior to July 1, 2001
Date: _____ Employment Date: _____
(Necessary if Employed On or After July 1, 2001)

By Signature I certify that the above named individual is eligible for registration under the provisions of Title 40,
Chapter 80, South Carolina Code of Laws.

EMAIL ADDRESS:

Fire Chief (Print Name) Date

Fire Chief (Signature) Date

B. ACTION TAKEN
(For All Actions Taken On or After July 1, 2001)

Please Check

_____ Employment Date (See Section 40-80-10.B.2)	Effective Date: _____
_____ Termination	Effective Date: _____
_____ Voluntary Separation	Effective Date: _____
_____ Retirement	Effective Date: _____
_____ Inactive	Effective Date: _____
_____ Member of Multiple Departments – List: _____	
_____ Other (Explain) _____	

C. Do Not Write Below This Line
(For SCFM Use Only)

The named individual _____ is

☐ Registered as a firefighter in the State of South Carolina

Registration Number: _____ Date: _____

☐ Denied registration based on: _____



Firefighter Registration Name Based Criminal Records Check Request

The "South Carolina Firefighters Employment and Registration Act" requires a criminal records check prior to employment of a paid or volunteer firefighter. No later than 60 days after the start of his employment date as a paid or volunteer firefighter, each firefighter must be registered with the Office of the State Fire Marshal (OSFM) by his fire chief or other employer. The criminal background check must be conducted before registration.

After June 30, 2001, a person may not perform firefighting duties in South Carolina if the person has been convicted of, or pled guilty to, or pled nolo contendere to: (a) a felony; (b) arson or another offense provided in Article 3, Chapter 11 of Title 16; or (c) an offense involving a controlled substance as provided for in Chapter 53 of Title 44. The prohibition applies for 10 years after the conviction or plea of guilty or nolo contendere.

After the expiration of the 10-year period, a fire chief or other employer may determine whether to allow a person with a criminal record to perform firefighting duties; except no person may volunteer as a firefighter, be employed as a firefighter, or perform firefighting duties if he has been convicted of, pled guilty to, or pled nolo contendere to arson.

A firefighter who works for or serves more than one fire department must be registered by each department. A firefighter previously registered with the Office of the State Fire Marshal, but not actively engaged with a fire department or as a firefighter for a period of six months, must apply for registration and must submit a criminal records check. Firefighters that are being reinstated to their last registered department within a period of not more than three years are exempted.

If a firefighter becomes separated from employment or membership or becomes inactive, the fire chief or other employer within 60 days must notify the OSFM of the firefighter's separation or inactive status. Notification of separation of a firefighter from employment must be on a form as provided by the OSFM.

This does not apply to individuals engaged in firefighting duties during a declared state of emergency.

Note: This criminal records check request should be completed only on the firefighter being hired, and is not to be used as a screening tool. Accountability for these requests will be based on Firefighter Registration Records. Missing information may result in a background check that cannot be completed.

BACKGROUND REQUEST FOR:

Request Date: _____

Name: _____
First Middle Last

Also know as and/or maiden name(s): _____

Gender: ☐ Male ☐ Female SSN: _____ Date of Birth: _____

write clearly

REQUESTED BY: Fire Chief ☐ or Other Employer ☐

The fire chief or other employer must ensure that a prospective firefighter undergoes a criminal record check conducted by a law enforcement agency. A "fire chief" means the highest ranking officer or official in charge of a fire department, whether or not called by some other title. An "employer" means any fire department or other entity which puts an individual or employee in service as a firefighter or assigns any person to work or to official duties as a firefighter whether or not the firefighter receives financial compensation.

Name: _____
Email to forward OSFM response and future information

martha.helms@yorkcountygov.com

Department: _____ FDID#: _____

Phone: _____ Fax: _____

Mailing Address: _____
